

To be handed to PP2
Mentor on PP2 visit

POSTGRADUATE CERTIFICATE IN EDUCATION

End of Term 1 A personal statement of teaching development

The purpose of this document is to aid transfer from the PP1 school to the PP2 school. It should be completed by the trainee prior to the preliminary visit. The content will be of value in timetable construction and in continuity of development of teaching competence.

Please complete each box to show the experience you have gained to date. Name classes and groups taught and state in each case whether it was single sex or mixed. Indicate also whether it was mixed ability or give the number of the set e.g. 2/4. State the frequency and kind of experiences you have had with each class e.g. *two weeks' team teaching; three weeks' responsibility for parts of lessons; three whole lessons; one sequence of lessons*, and indicate the broad area of subject knowledge taught.

Name:

Year 7

Year 8

Year 9

Year 10

Year 11

Year 12

Year 13

**For trainees who will spend part of PP2/3 at one of the
Cambridge 6th form centres**

This section is only for trainees who will spend part of their PP2/3 at one of the Cambridge 6th form centres listed below:

- Hills Road Sixth Form College
- Long Road Sixth Form College
- Netherhall Sixth Form College (sixth form placements only)
- Perse School for Girls
- Perse School

Pre-Christmas contact between your 11-16 PP2 mentor and your 16-18 PP2 mentor is essential to ensure that your timetables at the 11-16 and 16-18 institutions are planned by your mentors in collaboration. Although some contact between mentors may already have happened before the last week of the Autumn term, it is your responsibility to ensure that contact details are exchanged between your 11-16 and 16-18 mentors by lunchtime on Thursday 13th December. This part of the form can help you to achieve that.

To ensure contact between your mentors takes place, you must take this form with you on both your 16-18 induction afternoon (1300-1500) on Tuesday 11th December, and on your PP2 11-16 visit on Wednesday 12th December.

You should ask your 16-18 PP2 mentor to complete their contact details below on Tuesday 11th December, and ask your 11-16 PP2 mentor to complete their contact details on Wednesday 12th December.

You should leave a copy of the form with your 11-16 mentor on Wednesday 12th December, and take a copy of the form back to the 16-18 centre on the Wednesday afternoon or (at the latest) Thursday morning; you merely need to drop this in at reception, addressed to your mentor.

It is your responsibility to ensure that contact details have been exchanged by lunchtime on Thursday 13th December. It has been agreed with 16-18 centre professional tutors that your 16-18 PP2 mentor will make contact with your 11-16 PP2 mentor upon receipt of those details, with a view to organising your PP2 experience collaboratively.

Contact details of 11-16 PP2 mentor

Trainee Name	
Trainee Subject	
Mentor Name	
School Name	
School Tel.	
School Address	
Email	

Contact details of 16-18 PP2 mentor

Trainee Name	
Trainee Subject	
Mentor Name	
College Name	
College Tel.	
College Address	
Email	